

Teaneck Library Mobile Printing

With our new MobilePrint Service™, you can use your personal computer or mobile device to print to the library's printer from anywhere. Simply submit documents for printing and come to the library to pay your charges and pick up your document. Print jobs will only be held for 24 hours after it is submitted.

Black & White: \$0.10 per page **Color:** \$0.50 per page All prints are letter size (8.5"x11")

How to print from a laptop or desktop computer at home or work:

- ◆ Begin by visiting <http://www.printeron.com/teaneck/library>
- ◆ Select Black & White or Color and enter your email address.
- ◆ Browse your computer to find and select the file you wish to print.
- ◆ Click the green print icon (you will see the status of your print job and a reference number).
- ◆ Come to the Reference Desk at the Teaneck Public Library to pay.



Your print job will be printed!

How to print from tablet or smartphone app:

- ◆ Visit your device's 'store' for apps, install and launch the PrinterOn App.
- ◆ Click "No printer selected".
- ◆ Click "Search". Search for **Teaneck Public Library**.
- ◆ Select the Black & White or Color printer and save.
- ◆ To print:
 - ◇ Documents: when viewing the document, click in the upper right corner and upload the document to the PrinterOn App.
 - ◇ Photos from your phone: open the app, click on "photo" and select a photo to print.
 - ◇ Select the printer and click the print icon.
 - ◇ Enter an email address and click on the check mark (you will receive a notice that the job started, and shortly after another message stating "Job Success").
- ◆ Come to the Reference Desk at the Teaneck Public Library to pay.



Your print job will be printed!

How to use email to send something directly to library print system:

- ◆ Send us an email or an email with an attachment at
 - ◇ Teanecklibrary-bw@printspots.com for black & white
 - ◇ Teanecklibrary-color@printspots.com for color
- ◆ Come to the Reference Desk at the Teaneck Public Library to pay.



Your print job will be printed!